

**Instructions for transfer of ownership of a  
NAPHA (AAOBPPH or PPHRNA) registered horse.**

1) Original certificate of registration must be returned, with the “transfer to” completed on the back of the certificate. Make sure that the date of sale (or transfer) has been filled in and both the “seller” and “buyer” have signed.

a) If the original certificate has been lost, the Recorded Owner of the Horse will need to complete an Affidavit of Lost Certificate form and a Double Transfer of a Registered Horse form. These forms can be found at [www.napha.net](http://www.napha.net).

See current fee schedule for fees, as they are subject to change.

2) Owner Transfer fee - See current fee schedule for fees, as they are subject to change.

\$ 35 Recorded Owner (as listed on the front of the certificate) is a current member

\$ 60 Recorded Owner (as listed on the front of the certificate) is not a current member

3) Current photos of the horse:

(1) full profile/side view of the right side

(2) full profile/side view of the left side

(3) full face/frontal view

All four legs must be seen from both sides; markings on face must be visible. All photos should include all parts of the horse in that view (ears to hooves or nose to tail inclusive) and be unobstructed by any other object or animal. Photos must show the true color of the horse.

We accept digital photos if they are printed on quality, photographic paper and show the horse’s true color. We do not accept color copies.



Right side



Left side



Full face /front

4) Mail all of the above to:

Canadian Livestock Records Corporation  
NAPHA – REGISTRATION  
2417 Holly Lane, Ottawa,  
Ontario, Canada K1V 0M7  
1-877-833-7110

5) A new certificate of registration will be issued to the “buyer”, as listed on the “transfer to” and mailed within 4 – 6 weeks.