



# Collection Request

This form is to be used to notify the NAPHA office of individuals who have a club debt 60 days past due from the date of billing. Upon receipt of this form, NAPHA will place the individual's name on a list of outstanding debtors that is provided to future show management. Show management is requested to collect any outstanding debt of which it is made aware, when that individual tries to participate in a show.

The following individual owes our club \$ \_\_\_\_\_ Today's Date \_\_\_\_\_

Debtor's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

The above information is true and correct. I understand that the report of this debt is the sole responsibility of the club listed below and that NAPHA assumes no responsibility in this matter except to list the information for use by future shows. I further understand that it is my responsibility to notify NAPHA immediately when this debt is paid.

The above listed individual was first given notice of debt due on \_\_\_\_\_  
Date

Club Representative's Signature \_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Name of Club \_\_\_\_\_

Name of Show where debt was incurred \_\_\_\_\_